



## VERANDA – PATIO – PERGOLA

### Description of the proposed work

New construction  Expansion

Description of the work: \_\_\_\_\_  
\_\_\_\_\_

Type of construction:  Veranda  Patio  Pergola

### Address of the work

Address: \_\_\_\_\_ Locality: \_\_\_\_\_

Lot #: \_\_\_\_\_ Register # <sup>(1)</sup>: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

<sup>(1)</sup>Your register number is located on your property tax invoice.

### Identification of the owner

Name of the owner: \_\_\_\_\_

Address (if different than the property): \_\_\_\_\_ Postal code: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Email: \_\_\_\_\_

### Information on the work to be performed

Proposed size of the installation: Width: \_\_\_\_\_  m  ft Depth: \_\_\_\_\_  m  ft Height: \_\_\_\_\_  m  ft

Materials used: \_\_\_\_\_

Expected date of beginning of the work: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ End of the work: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Cost of the project: \_\_\_\_\_ \$

Additional details: \_\_\_\_\_  
\_\_\_\_\_

### Contact information of the contractor

If you hire a contractor, you must provide the following information:

Contractor: \_\_\_\_\_

Address: \_\_\_\_\_ Postal code: \_\_\_\_\_

Telephone #: \_\_\_\_\_ RBQ Permit #: \_\_\_\_\_



### Documents to attach

In order for the application file to be complete, you must provide the following documents <sup>(1)</sup>:

- Form duly filled and signed
- Cheque or money order made payable to the Eeyou Istchee James Bay Regional Government or the related locality for the amount determined by the Regional Government for your project <sup>(2)</sup>
- Scale schematic on a format of at least 8 ½" by 11", illustrating:
  - The property limits and sizes
  - All the buildings (main and ancillary, existing and proposed) and their sizes
  - The projection of your new construction and its dimensions
  - The distance between the new construction and the property limits
  - For a cottage, the location of the body of water and the public access road

<sup>(1)</sup>The Regional Government reserves the right to refuse to process any incomplete application.

<sup>(2)</sup>Please contact the municipal officer to determine the amount of the cheque or money order.

### Declaration

I, the undersigned, \_\_\_\_\_ declare that the information provided in this application are a true reflection of my project and that, if the permit is granted to me, I will comply with the terms of the municipal by-laws and of the laws and regulations in effect that are related. In addition, I agree to notify the municipal officer of any change that may occur after the issuance of the permit.

Signed in \_\_\_\_\_ On \_\_\_\_\_

Signature of the owner or his representative: \_\_\_\_\_

### For the exclusive use of the Regional Government

Lot size: Width: \_\_\_\_\_ m      Depth: \_\_\_\_\_ m      Total area: \_\_\_\_\_ m<sup>2</sup>

Maximum encroachment allowed       Use permitted in this yard      Zone: \_\_\_\_\_

Front yard: \_\_\_\_\_ m       Back yard: \_\_\_\_\_ m       Side yard: \_\_\_\_\_ m

Approved       Declined      On \_\_\_\_\_      Permit #: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_

### COMPLIANCE CERTIFICATE

This permit application is compliant with by-law(s) No. \_\_\_\_\_ of the Eeyou Istchee James Bay Regional Government.

Signature of the municipal officer: \_\_\_\_\_